**LONDESBOROUGH WITH EASTHORPE PARISH COUNCIL**

**Document Reference 5/2024-25**

Londesborough with Easthorpe Parish Council – Minutes of the Meeting of Council held on the **28th of November 2024 at 19:00** in the Reading Room, Low Street, Londesborough.

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| --- | --- | --- | --- | --- |
| Present | |  |  | |
| Cllr. Graeme Stephenson | | GS | Chairman | |
| Cllr. Lynne Shepherd | | LS | Councillor | |
| Cllr. Julie Dunning | | JD | Vice Chairman | |
| Cllr. Robert Ducker | | RD | Councillor | |
| Cllr. Kath Watson | | KW | Councillor | |
| Cllr. Nick Milson | | NM | Councillor | |
| Cllr. Heather Wood | | HW | Councillor | |
| Attended by | |  |  | |
| **Officers** | |  |  | |
| Catherine Simpson | | CS | Clerk and RFO | |
| **Others** | |  |  | |
|  | |  |  | |
|  |  | | | **Action** |
| **24/25-49** | **CHAIRMAN’S WELCOME** | | |  |
|  | The Chairman welcomed everyone to the meeting. | | |  |
| **24/25-50** | **APOLOGIES** | | |  |
|  | Apologies were received from Cllr. Emily Lloyd-Huitson and the reason approved. | | |  |
| **24/25-51** | **PUBLIC OPEN FORUM** | | |  |
|  | There were no members of the public present. | | |  |
| **24/25-52** | **DECLARATIONS OF INTEREST** | | |  |
|  | 1. There were no declarations of interest. 2. There were no dispensations. | | |  |
| **24/25-53** | **ADOPTION OF MINUTES** | | |  |
|  | **RESOLVED:** to adopt the minutes of the following meeting(s) as a true record:  26th September 2024 | | |  |
| **24/25-54** | **MATTERS ARISNG FROM MINUTES NOT COVERED ELSEWHERE ON THIS AGENDA** | | |  |
|  | None. | | |  |
| **24/25-55** | **WARD COUNCILLOR UPDATE** | | |  |
|  | There were no ward councillors present. | | |  |
| **24/25-56** | **FINANCE** | | |  |
|  | 1. The following payments noted on Schedule 1 were approved:   CMB Computers - £62.99 – Microsoft 365 subscription  ERYC - £729.96 – street lighting SLA   1. The payments noted on Schedule 2 were approved: 2. The accounts were approved to the end of October 2024 and the bank reconciliation signed by the Chairman. 3. The budget was agreed at £4509.00 and the precept set at £5000.00 (GS/LS – the vote carried 6-1). | | |  |
| **24/25-57** | **PLANNING** | | |  |
|  | **RESOLVED:** that Council had no observations to make on the following applications in respect of tree works submitted by Londesborough Estate:  24/02823/TCA – 6 Top Street  24/02824/TCA – 12 Top Street  24/02825/TCA – 8 Top Street  24/02826/TCA – 10 Top Street  24/02826/TCA – 1 Stable Court  24/02827/TCA – Little Park  24/02830/TCA – Warrendale Park | | |  |
| **24/25-58** | **ENVIRONMENTAL & COMMUNITY MATTERS** | | |  |
|  | 1. Maintenance: 2. There are overhanging trees on Intake Hill near The Gardens. These are in danger of interfering with the telephone wires. It was agreed that the Clerk would contact the landowner. 3. Cllr. Milson will provide the What3words reference for the pothole which has materialised on Intake Hill to enable the Clerk to chase this with ERYC. 4. The bench near the Church (not the one dedicated to Mr Thwaites) is in need of some restoration work in the spring consisting of cleaning and varnishing. 5. Highways: 6. No issues to report. 7. Christmas 2024 – Langlands will provide an 8 feet high tree which will cost approximately £40.00. | | |  |
|  | **ACTION:** Cllr. Milson to provide what3word reference & Cllr. Ducker to arrange delivery and invoicing of Christmas tree. | | | **NM**  **RD** |
| **24/25-59** | **CORRESPONDENCE** | | |  |
|  | A resident from Shiptonthorpe has complained that Cllr. Ducker is using a personal email address for council business. Whilst this is allowed, it is always advisable to keep the two separate and is something which the Clerk does strongly advocate. | | |  |
|  | **ACTION:** Cllr. Ducker to setup a separate council address. | | | **RD** |
| **24/25-60** | **COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING** | | |  |
|  | Intake Hill – possible resurfacing work required. | | |  |
| **24/25-61** | **DATE OF NEXT MEETING** | | |  |
|  | The next meeting which will be held on the 23rd January 2025 at 19:00. | | |  |
| **24/25-62** | **CONFIDENTIAL** | | |  |
|  | **RESOLVED:** that due to the confidential nature of the business to be transacted, the press and public be excluded from the remainder of the meeting (Section 1(2), Public Bodies Admissions to Meetings Act 1960):  **RESOLVED:** to agree the National annual pay award in respect of the Clerk’s salary with effect from the 1st of April 2024. | | |  |

The meeting closed at 19:30

Signature of Chairman:

Date: