**LONDESBOROUGH WITH EASTHORPE PARISH COUNCIL**

**Document Reference 2/2024-25**

**7th June 2024**

Londesborough with Easthorpe Parish Council – Minutes of the Meeting of Council held on the **23rd of May 2024 at 7.15pm** in the Reading Room, Low Street, Londesborough.

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| Present |  |  |
| Cllr. Graeme Stephenson | GS | Chairman |
| Cllr. Lynne Shepherd | LS | Councillor |
| Cllr. Emily Lloyd-Huitson | ELH | Councillor |
| Cllr. Robert Ducker | RD | Councillor |
| Attended by |  |  |
| **Officers** |  |  |
| Catherine Simpson | CS | Clerk and RFO |
| **Others** |  |  |
|  |  |  |
|  |  | **Action** |
| **24/25-11** | **CHAIRMAN’S WELCOME** |  |
|  | The Chairman welcomed everyone to the meeting. |  |
| **24/25-12** | **APOLOGIES** |  |
|  | Apologies were received from Cllr. Julie Dunning & Cllr. Nick Milson and the reasons approved. |  |
| **24/25-13** | **PUBLIC OPEN FORUM** |  |
|  | There were no members of the public present. |  |
| **24/25-14** | **DECLARATIONS OF INTEREST** |  |
|  | 1. There were no declarations of interest.
2. There were no dispensations.
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| **24/25-15** | **ADOPTION OF MINUTES** |  |
|  | **RESOLVED:** to resolve to accept the minutes of the following meeting(s) as a true record: 11th April 2024 (ELH/LS). |  |
| **24/25-16** | **MATTERS ARISNG FROM MINUTES NOT COVERED ELSEWHERE ON THIS AGENDA** |  |
|  | None. |  |

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| **24/2517** | **WARD COUNCILLOR UPDATE** |  |
|  | There were no ward councillors present. |  |
| **24/25-18** | **FINANCE** |  |
|  | 1. The following payments were approved:

Kaye Middleton (payroll services) - £120.00Richard Dixon (internal auditor) - £340.001. The accounts were approved to the end of March 2024 and the bank reconciliation signed by the Chairman (GS/ELH)
2. The accounts were approved to the end of April 2024 and the bank reconciliation signed by the Chairman (GS/ELH).
3. **RESOLVED:** that in compliance with current legislation Londesborough with Easthorpe Parish Council having an income of less than £25,000 and meeting the required criteria is certifying itself as exempt from external audit (ELH/RD).
4. The internal audit report was received. The Clerk went through this and discussed the recommendations. This will be reviewed in three months time.
5. The Annual Governance and Accountability Statements were completed.
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| **24/25-19** | **ENVIRONMENTAL & COMMUNITY MATTERS** |  |
|  | 1. Maintenance: no known issues.
2. Highways:
3. the pot hole opposite Cllr. Watson’s house has been repaired on Top Street but the one opposite the Concert Hall driveway has not bee repaired. Nor have the ones at Stable Court (near the gates to the Wilderness).
4. The road on the descent into the village is falling away. The What3words reference is access.titles.greeting. The Clerk will report this to ERYC.
5. Street lighting: **RESOLVED:** to approve the proposed upgrade by ERYC to LED bulbs. This will reduce the energy bills and is better for the environment (LS/ELH).
6. Wolds Community Bus service: a response has been received and it is not a viable proposal to include Londesborough in the list of scheduled stops. It should be remembered that when the service to Market Weighton was resurrected two years ago, in six months not one person from the village used it.
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|  | **ACTION:** Clerk to contact ERYC. | **CS** |

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| **24/25-20** | **ADMINISTRATION** |  |
|  | 1. Policies & Procedures:

**RESOLVED:** to adopt the following:Emergency Procedures (subject to minor amendment)Town & Parish Charter1. Risk Assessments:

**RESOLVED:** to adopt the following:General Risk Assessments |  |
|  | **ACTION:** Clerk to amend Emergency Procedures document. | **CS** |
| **24/25-21** | **CORRESPONDENCE** |  |
|  | Relevant emails have been circulated. |  |
| **24/25-22** | **COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING** |  |
|  | Training: Cllr. Stephenson & Cllr. Lloyd-Huitson would like to attend the Introduction to Planning training on the 3rd July which is being arranged by ERNLLCA. |  |
|  | **ACTON:** Clerk to book training. | **CS** |
| **24/25-23** | **DATE OF NEXT MEETING** |  |
|  | Apologies were received from Cllr. Lloyd-Huitson for the next meeting which will be held on the 25th July at 19:00. |  |

The meeting closed at 20:00

Signature of Chairman:

Date: