**LONDESBOROUGH WITH EASTHORPE PARISH COUNCIL**

**Document Reference 1/2024-25**

**7th June 2024**

Londesborough with Easthorpe Parish Council – Minutes of the Annual Meeting of Council held on the **23rd of May 2024 at 7.15pm** in the Reading Room, Low Street, Londesborough.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present | |  |  | |
| Cllr. Graeme Stephenson | | GS | Chairman | |
| Cllr. Lynne Shepherd | | LS | Councillor | |
| Cllr. Emily Lloyd-Huitson | | ELH | Councillor | |
| Cllr. Robert Ducker | | RD | Councillor | |
| Attended by | |  |  | |
| **Officers** | |  |  | |
| Catherine Simpson | | CS | Clerk and RFO | |
| **Others** | |  |  | |
|  | |  |  | |
|  |  | | | **Action** |
| **24/25-1** | **ELECTION OF CHAIRMAN** | | |  |
|  | Cllr. Graeme Stephenson was unanimously re-elected as Chairman (LS/RD). | | |  |
| **24/25-2** | **ELECTION OF VICE CHAIRMAN** | | |  |
|  | In her absence Cllr. Julie Dunning was re-elected as Vice Chairman (GS/LS). | | |  |
| **24/25-3** | **APOLOGIES** | | |  |
|  | Apologies were received from Cllr. Julie Dunning & Cllr. Nick Milson and the reasons approved. | | |  |
| **24/25-4** | **STANDING ORDERS** | | |  |
|  | **RESOLVED:** to adopt Standing Orders. | | |  |
| **24/25-5** | **FINANCIAL REGULATIONS** | | |  |
|  | **RESOLVED:** to carry this forward to the next meeting once the updated document has been circulated. | | |  |
| **24/25-6** | **INTERNAL AUDITOR** | | |  |
|  | **RESOLVED:** to re-adopt Richard Dixon as internal auditor. | | |  |
| **24/25-7** | **OUTSIDE BODIES** | | |  |
|  | **RESOLVED:** that Cllr. Stephenson & Cllr. Ducker be appointed ERNLLCA representatives. | | |  |

|  |  |  |
| --- | --- | --- |
| **24/25-8** | **INSURANCE** |  |
|  | The Clerk went through the insurance cover. The level of indemnity is £5,000,000 in respect of Public Liability and £10,000,000 in respect of Employers’ Liability.  **RESOLVED:** that the levels of cover are sufficient. |  |
| **24/25-9** | **ASSET REGISTER** |  |
|  | **RESOLVED:** to adopt the asset register. |  |
| **24/25-10** | **FUTURE MEETINGS** |  |
|  | **RESOLVED:** that future meetings take place bi-monthly on the last Thursday at 19:00. |  |

The meeting closed at 7:25

Signature of Chairman:

Date: