**LONDESBOROUGH WITH EASTHORPE PARISH COUNCIL**

**Document Reference 1/2023-24**

**2nd June 2023**

Londesborough with Easthorpe Parish Council – Minutes of the Annual Meeting of Council held on the **19th May 2023 at 7.15pm** in the Reading Room, Low Street, Londesborough.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Present | |  |  | |
| Cllr. Kath Watson | | KW | Councillor | |
| Cllr. Lynne Shepherd | | LS | Councillor | |
| Cllr. Nick Milson | | NM | Councillor | |
| Cllr. Katie Cobb | | KC | Councillor | |
| Attended by | |  |  | |
| **Officers** | |  |  | |
| Catherine Simpson | | CS | Clerk and RFO | |
| **Others** | |  |  | |
|  | |  |  | |
|  |  | | | **Action** |
| **23/24-1** | **ELECTION OF CHAIRMAN** | | |  |
|  | In his absence but with his prior agreement, Cllr. Graeme Stephenson was unanimously re-elected as Chairman. It was agreed that he would sign his Declaration of Acceptance of Office at the next meeting (LS/KW). | | |  |
| **23/24-2** | **ELECTION OF VICE CHAIRMAN** | | |  |
|  | In her absence but with her prior agreement, Cllr. Julie Dunning was re-elected as Vice Chairman. | | |  |
| **23/24-3** | **APOLOGIES** | | |  |
|  | Apologies were received from Cllr. Graeme Stephenson, Cllr. Heather Wood and Cllr. Julie Dunning and the reasons approved. | | |  |
| **23/24-4** | **STANDING ORDERS** | | |  |
|  | **RESOLVED:** to adopt the Standing Orders (KW/NM) | | |  |
| **23/24-5** | **FINANCIAL REGULATIONS** | | |  |
|  | **RESOLVED:** to adopt the Financial Regulations (KW/NM) | | |  |
| **23/24-6** | **INTERNAL AUDITOR** | | |  |
|  | The Clerk advised once again that they should consider employing a local government auditor and not rely on a lesser form of audit.  **RESOLVED:** to adopt Richard Dixon as internal auditor for the forthcoming year (KC/NM). | | |  |
| **23/24-7** | **OUTSIDE BODIES** | | |  |
|  | **RESOLVED:** that Cllr. Watson & Cllr. Stephenson be appointed ERNLLCA representatives (NM/LS). | | |  |
| **23/24-8** | **INSURANCE** | | |  |
|  | The Clerk went through the insurance cover. The level of indemnity is £5,000,000 in respect of Public Liability and £10,000,000 in respect of Employers’ Liability.  **RESOLVED:** that the levels of cover are sufficient. | | |  |
| **23/24-9** | **ASSET REGISTER** | | |  |
|  | **RESOLVED:** to adopt the asset register. | | |  |
| **23/24-10** | **FUTURE MEETINGS** | | |  |
|  | **RESOLVED:** that future meetings take place bi-monthly on the last Thursday at 19:00. | | |  |

The meeting closed at 7:45

Signature of Chairman:

Date: