**LONDESBOROUGH WITH EASTHORPE PARISH COUNCIL**

**Document Reference 5/2021-22**

**25th March 2022**

Londesborough with Easthorpe Parish Council – Minutes of the meeting held on the **24th March 2022 at 7.30pm** in the Reading Room, Low Street, Londesborough.

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| Present | |  |  | |
| Cllr. Graeme Stephenson | | GS | Chairman | |
| Cllr. Lynne Shepherd | | LS | Councillor | |
| Cllr. Julie Dunning | | JD | Councillor | |
| Cllr. Katie Cobb | | KC | Councillor | |
| Cllr. Julie Dickinson-Shaw | | JS | Councillor | |
| Attended by | |  |  | |
| **Officers** | |  |  | |
| Catherine Simpson | | CS | Clerk and RFO | |
| **Others** | |  |  | |
|  | |  | 1 member of the public | |
|  |  | | | **Action** |
| **21/22-51** | **CHAIRMAN’S WELCOME** | | |  |
|  | The Chairman welcomed everyone to the meeting. | | |  |
| **21/22-52** | **APOLOGIES FOR ABSENCE** | | |  |
|  | Apologies were received from Cllr. Emily Lloyd-Huitson, Cllr. Nick Milson, Cllr. Heather Wood, Cllr. Kath Watson and the reasons accepted. | | |  |
| **21/22-53** | **PUBLIC OPEN FORUM** | | |  |
|  | A representative from the village Jubilee Committee addressed Council on its planned activities over the Jubilee weekend and passed a summary of the various costs to the Clerk who is applying for a grant from ERYC. | | |  |
| **21/22-54** | **DECLARATIONS OF INTEREST / DISPENSATIONS** | | |  |
|  | 1. The Clerk noted a declaration of interest for Cllr. Dunning as she is a member of the Jubilee Committee. 2. There were no dispensations | | |  |
| **21/22-55** | **ADOPTION OF MINUTES** | | |  |
|  | The following minutes were adopted as true record:   1. Ordinary meeting 27th January 2022 | | |  |

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| **21/22-56** | **MATTERS ARISING FROM THE MINUTES OF THE ABOVE MEETING(S) NOT ALREADY COVERED ON THE AGENDA** |  |
|  | None. |  |
| **21/22-57** | **FINANCE** |  |
|  | 1. The following payments were approved:   Autela (payroll services) £64.02   1. The February accounts were approved and the bank reconciliation signed by Cllr. Dunning. 2. **RESOLVED:** to adopt the NALC model financial regulations. |  |
| **21/22-58** | **ENVIRONMENTAL & COMMUNITY MATTERS** |  |
|  | 1. Maintenance   There is a pot hole on Intake Hill. Photos to follow so that the Clerk can report this. There are also 3 large ones near Partridge Hall along the quarry road.   1. Highways (including Street Scene and traffic problems):   Cllr. Cobb advised that illegal activities involving alcohol and drugs are taking place on the road leading to the quarry. She is going to report this at her next action group meeting.   1. BT have agreed to send out contractors with tree cutting apparatus to sort out the overhanging branches along Intake Hill. |  |
| **21/22-59** | **ADMINISTRATION** |  |
|  | 1. Review of policies & procedures.   **RESOVED:** to adopt the following:  Health and Safety policy  Equality policy  Updated ERYC Code of Conduct  ERYC Town and Parish Council Charter  Scheme of Publication  Information and Data Protection Policy  Social Media policy  Recording Policy   1. Annual Parish Meeting – it was agreed to hold this before the start of the May meetings. There will therefore be three meetings on the 26th May. |  |

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| **21/22-60** | **HM THE QUEEN’S PLATINUM JUBILEE** |  |
|  | The Chairman suggested that Council make a financial contribution to the village celebrations and after much discussion it was agreed that it would pay for ice cream up the value of £100.00.  The Clerk will apply for the £500 grant which is available from ERYC in respect of jubilee celebrations. |  |
| **21/22-61** | **CORRESPONDENCE** |  |
|  | Relevant emails have been circulated by the Clerk.  The Chairman has also received an email from Mr Ashwin. It is noted that should Council receive any future enquiries from tenants, the tenants will be will be asked to address these directly to Mr Ashwin as their landlord. |  |
| **21/22-62** | **COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING** |  |
|  | None. |  |
| **21/22-63** | **DATE OF NEXT MEETING** |  |
|  | The next meeting will take place on Thursday 26th May at 19:30 after the Annual Parish meeting and Annual Meeting of Council. |  |
|  | Meeting closed at 20:20  **Signature of Chairman:**  **Cllr. Graeme Stephenson** |  |