

Londesborough with Easthorpe Parish Council

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An Extraordinary Meeting of Londesborough with Easthorpe Parish Council was held on **Thursday 25th June 2026** in The Reading Room, Londesborough.

Present: Cllrs Stephenson (Chair), Dunning (Vice-Chair), Shepherd, Sheridan, Taylor and Wood
The Interim Clerk
Ward Cllrs Cary and West
Two members of the public

The Minutes from this Meeting appear below.

Minutes

The Meeting opened at 7:00pm.

2026.01 Chair's Welcome

Cllr Stephenson welcomed everyone to the Meeting.

2026.02 Apologies

Apologies had been received from Ward Cllr Hammond.

2026.03 Declarations of Interest

- (a) There were no Declarations of Pecuniary or Non-Pecuniary Interest in any Agenda item
- (b) There were no Grants of Dispensation

2026.04 Exclusion of the press and public

To resolve that due to the confidential nature of the business to be transacted under Agenda Item 2026.05 the press and public be excluded during Agenda Item 2026.05 only.

Ref: Section 1 (2) of the Public Bodies (Admission to Meetings) Act 1960.

RESOLVED: The press and public would be excluded from Agenda Item 2026.05 only.

NOTE: The Ward Councillors and the member of the public left the Meeting at this point.

2026.05 Appointment of Interim Clerk

- (a) *To confirm the appointment of an Interim Clerk*

RESOLVED: the appointment of an Interim Clerk was proposed by Cllr Dunning, seconded by Cllr Shepherd, with all in favour

- (b) *To agree the contractual terms for the Interim Clerk*

RESOLVED: (proposed by Cllr Dunning, seconded by Cllr Stephenson, with all in favour)

- the number of contractual hours and the rate of pay will be the same as for the previous Clerk, with any additional hours being approved by full Council as and when required
- the Interim position will last for a period of six months, with the situation to be reviewed at the end of that time.
- the total number of hours to be paid for June was agreed

Initials:

Londesborough with Easthorpe Parish Council

2026.06 Bank Mandate at Barclays

NOTE: The Ward Councillors and the member of the public rejoined the Meeting at this point.
To review and sign a Mandate Change Form to remove the former Clerk and to add the Interim Clerk in order that payments can be submitted for approval in a timely manner.

RESOLVED: The Mandate Change Form was reviewed and then signed by Cllr Stephenson and Cllr Dunning.

2026.07 Annual Governance & Accountability Return (AGAR)

To receive the Annual Internal Audit Report from the 2025-26 AGAR.

The Annual Internal Audit Report had been completed, with no recommendations being made. An invoice for completion of the Annual Internal Audit Report has been received, which will be submitted and authorized for payment when the Mandate Change Form has been processed by Barclays.

2026.08 Annual Governance & Accountability Return (AGAR)

RESOLVED: Due to the total receipts and total payments for 2025-26 each being below the £25,000 threshold, and having met the other criteria for exemption from External Audit, the Certificate of Exemption from the 2025-26 AGAR was reviewed and then signed by Cllr Stephenson and the Clerk.

2026.09 Annual Governance & Accountability Return (AGAR)

RESOLVED: Section 1 Annual Governance Statement from the 2025-26 AGAR was reviewed and then signed by Cllr Stephenson and the Clerk.

2026.10 Annual Governance & Accountability Return (AGAR)

RESOLVED: Section 2 Accounting Statements from the 2025-26 AGAR was reviewed and then signed by Cllr Stephenson and the Clerk.

2026.11 Date of next Meeting

RESOLVED: The next Ordinary Meeting will be held on **Thursday 30th July 2026 at 7:00pm** in The Reading Room, Londesborough.