

Londesborough with Easthorpe Parish Council

59 Eastfield Road, Driffield, East Yorkshire YO25 5EZ

Telephone: **07832 688032**

e-mail: Clerk@Londesborough-PC.gov.uk

Website: www.londesboroughparishcouncil.eastriding.gov.uk

A Meeting of Londesborough with Easthorpe Parish Council HR Committee was held on **Thursday 9th April 2026** in The Reading Room, Londesborough.

Present: Cllrs Dunning, Taylor and Wood.

The Minutes from this Meeting appear below.

Minutes

The Meeting opened at 7:00pm.

1. **To elect a Chairman of the HR Committee**
Cllr Dunning proposed Cllr Wood to be Chair, seconded by Cllr Taylor.
2. **To adopt the Terms of Reference**
It was agreed that the HR Committee is here to advise the Full Council on any issues relating to any employees relating to the Council.
3. **To review and consider adopting the ERNLLCA model contract of employment for the Clerk**
It was agreed that the Full Council needs to address if the old contract has been fulfilled as agreed before reviewing the new contract and this will take place at the Meeting on the 15th April 2026
4. **To acknowledge the grievance submitted by the Clerk and note that this will be dealt with using the informal process as outlined in the Grievance Policy**
We agreed that as there is a conflict of interest there is not a full quorum so this will also go to the Full Council Meeting on the 15th April 2026.
5. **To note that the next meeting of the Parish Council will be held on the 15th April 2026, the purpose of which will be to receive a report from the HR Committee following its meeting of the 9th April**
The date of the next Meeting was noted.

The Meeting closed at 7:30pm.

Signed to confirm the above Minutes are a true and accurate record of the Meeting:

Date: Thursday 30th July 2026

Cllr Heather Wood, Chair of Londesborough with Easthorpe Parish Council HR Committee