

LONDESBOROUGH WITH EASTHORPE PARISH COUNCIL

Document Reference 5/2025/26

Londesborough with Easthorpe Parish Council – Minutes of the Meeting of Council held on the **11th December 2025 at 19:00** in the Reading Room, Low Street, Londesborough.

Present

Cllr. Graeme Stephenson	GS	Chairman
Cllr. Julie Dunning	JD	Vice Chairman
Cllr. Robert Ducker	RD	Councillor
Cllr. Lynne Shepherd	LS	Councillor
Cllr. Heather Wood	HW	Councillor

Attended by

Officers

Catherine Simpson	CS	Clerk and RFO
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Others

Cllr. Paul West	PW	Ward Councillor
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Action

25/26/41 WELCOME

The Chairman welcomed everyone to the meeting and read the Recording Declaration.

25/26-42 APOLOGIES FOR ABSENCE

None.

25/26-43 PUBLIC OPEN FORUM

There were no members of the public present.

25/26-44 DECLARATIONS OF INTEREST & DISPENSATIONS

- a. None
- b. None

25/26-45 ADOPTION OF MINUTES

to **RESOLVED:** adopt the following minutes as a true record:

4th August 2025

20th November 2025

25/26-46 MATTERS ARISING FROM THE MINUTES

Cllr. Dunning requested that the Ward Councillors be invited to each meeting.

25/26-47 CO-OPTION

RESOLVED: to co-opt Paul Sheridan and Jacqueline Taylor as councillors with immediate effect.

25/26-48 WARD COUNCILLOR UPDATE

Cllr. Paul West informed Council of the following:

- From February there will be weekly brown bin collections.
- The budget process is ongoing and money is tight but it is hoped that ERYC will deliver a balanced set of figures.
- ERYC are upgrading pavement lighting. This new style of low level lighting can be seen in Hayton. Cllr. West asked if Council would like an ERYC officer to attend the next meeting to discuss ways of reducing the present lighting to save money, however, it was agreed that to do so would encourage theft. There is also the issue of personal safety.
- The culvert on the road to Burnby has been inspected by ERYC. This has collapsed and will be addressed once the drier weather arrives.

25/26-49 FINANCE

1. **RESOLVED:** to approve the following payments and those listed in Schedule 2:
 - CMB Computers £84.99 – Microsoft subscription
 - ERNLLCA £6.00 – Clerk's training
 - Middleton on the Wolds PC £72.00 – 1/5 share of printer / scanner
2. **RESOLVED:** to approve the accounts to the end of November and sign the bank reconciliation.
3. The budget was discussed and the precept agreed at £5,000.

25/26-50 MAINTENANCE

The Clerk was asked to recirculate the quotations in respect of the replacement / additional benches.

25/26-51 HIGHWAYS

- The road near the Church floods after heavy rain.
- Repairs on Intake Hill are noted however the gullies are in poor state still.

25/26-52 STREET LIGHTING

It was agreed that the level of street lighting should remain as it is currently and a reduction in the number of hours not be implemented. The light at the end of the snicket has still not been fixed and the Clerk will chase.

25/26-53 NEW WEBSTE & .GOV.UK EMAIL ADDRESSES

The Clerk advised Council to carry this item forward to the next meeting so that the two new councillors can read through the information previously provided.

25/26-54 DEFIBRILLATOR

The Clerk passed new pads to the Chairman who will deliver these to the person who looks after the defibrillator.

25/26-55 ADMINISTRATION

- a. **RESOLVED:** to adopt the following policies and procedures:
 - Scheme of Publication
 - Health and Safety Policy
 - Equality and Diversity Policy
 - Recording Policy
 - Social Media Policy
 - Data Protection Policy
 - IT Policy
- b. Cllr. Julie Dunning has requested that file sharing access and the Clerk will set this up so that members can access the documentation needed to undertake their role as councillors.

25/26-56 COUNCILLOR TRAINING

The Clerk informed Council of the many different training courses available, some of which are free and asked that members let her know if they would like to attend.

25/26-57 CHRISTMAS

RESOLVED: that Cllr. Robert Ducker will source a Christmas tree. A budget of £50.00 was agreed.

The Clerk advised that the lights would need PAT testing and Cllr. Julie Dunning agreed to sort this and provide the Clerk with the certificate.

25/26-58 CORRESPONDENCE

Relevant emails have been distributed.

25/26-59 COUNCILLORS EXCHANGE & AGENDA ITEMS FOR NEXT MEETING

Items should be sent to the Clerk a week before the next meeting.

25/26-60 HUMAN RESOURCES

RESOLVED: to set up an HR Committee comprising of the following members:

Cllr. Julie Dunning
Cllr. Heather Wood
Cllr. Jacqueline Taylor

The Clerk will arrange for the relevant HR training to be sorted.
The Terms of Reference were agreed as circulated.

25/26-61

DATE OF NEXT MEETING

The next meeting will take place on the 19th February and Cllr. Heather Wood gave her apologies. The Clerk will ensure that the Reading Rooms are booked.

Cllr. Taylor mentioned an issue with neighbouring dogs, however, this is not a Council matter and has been mentioned previously. At Council's request, however, this will be placed on the next agenda.

The meeting closed at 19:32

Signature of Chairman:

Date:

Clerk to the Council: Miss Catherine Simpson, 19 Princess Road, Market Weighton, YO43 3BX