

Londesborough with Easthorpe Parish Council
Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York
YO43 3BX
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4th December 2025

Dear Councillor

You are hereby summoned to attend a meeting of Londesborough with Easthorpe Parish Council at the Reading Room, Londesborough, **at 18:30 on Thursday 11th December 2025.**

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below.

Members of the public are welcome to attend.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council's Recording of Meetings Policy. Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

Yours sincerely

Catherine Simpson

Catherine Simpson
Clerk of the Council

AGENDA

1. Chairman's welcome and recording declaration
2. To receive apologies and approve reasons for absence.
3. To resolve that the meeting is temporarily suspended for up to 15 minutes to allow for a period of Public Participation during which **members of the public may address the Council on any matter affecting the parish. (Open Forum).** **Please note that this is not a period for discussion.**
4. Declarations of Interest:
 - a) To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.

- b) To note dispensations given to any member of the Council in respect of the agenda items listed below:

5. To resolve the adoption of the following minutes as a true record:

Ordinary meeting 4th August
Ordinary meeting 20th November

- 6.** To receive reports on any matters arising from the minutes of the above meetings not covered elsewhere on the agenda.
- 7.** Co-option: to fill the current vacancies caused by resignation.
- 8.** Ward Councillor update: to receive an update on current, relevant ERYC issues.

9. Finance:

- i. To approve the payments as listed in Schedule 2 and also Schedule 1 as below:

CMB Computers	£84.99	Microsoft subscription
ERNLLCA	£6.00	Clerk's training
Middleton on the Wolds Parish Council	£72.00	One fifth share of printer/scanner

- ii. To approve the accounts to the end of November and sign the bank reconciliation.
- iii. To discuss and set the budget for 2026/27
- iv. To set the precept for 2026/27

10.Environmental and Community Matters – to receive reports in respect of the following:

- a) Maintenance: to note any issues.
- b) Highways (including maintenance, Street Scene and traffic problems): to note any issues:
- c) Street lighting: to receive an update from Cllr. West on the possibility of reducing the number of hours that the columns are lit.

11.Website & email:

- a. to review the quotation from Aubergine and agree or otherwise to move to a .gov.uk domain.
- b. to discuss the purchase of .gov.uk email addresses for:
1. The Clerk
 2. Councillors

12. Defibrillator: to receive an status update report

13. Administration:

a. to review and adopt the following policies and procedures:

- Scheme of Publication
- Health & Safety Policy
- Equality & Diversity Policy
- Recording Policy
- Social Media Policy
- Data Protection Policy
- IT Policy

b. to discuss possible file sharing options.

14. Training: to discuss councillor training requirements, with particular reference to the “How to be a Good Councillor” 3-part course.

15. Christmas: to approve the purchase of a Christmas tree for outside the Church.

16. Correspondence: to note correspondence for information purposes only.

17. Councillors Exchange and Agenda items for next meeting.

a. Human Resources: To form an HR Committee comprising of a minimum of 3 members with Terms of Reference to be agreed.

18. Human Resources:

a. to form an HR Committee comprising of a minimum of 3 members.

b. to agree the Terms of Reference for the above committee.

19. To note that the next meeting of the Parish Council will be held on the 29th of January 2026.