**Londesborough with Easthorpe Parish Council**

**Clerk: Catherine Simpson 19 Princess Road, Market Weighton, York YO43 3BX**

**Tel: 01430 872239 Email: londesborooughpc@gmail.com**

15th May 2025

Dear Councillor

You are hereby summoned to attend a meeting of Londesborough with Easthorpe Parish Council at the Reading Room, Londesborough, **at 19:00 on Thursday the 22nd May 2025.** The meeting will follow immediately after the Annual Parish and Annual Meetings of Council.

Members of the public are welcome to attend the meeting and may address the council during the Public Participation period. An agenda for the meeting is shown below**.**

Members of the public are welcome to attend.

In accordance with the provisions of the Public Bodies (Admission to Meetings) Act 1960 as amended by Section 100A of the Local Government Act 1972, Schedule 12A the Public and press may attend the meeting. Recording at Council Meetings: Recording is allowed at Council, committee and sub-committee meetings which are open to the public, subject to: - (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Council’s Recording of Meetings Policy. Anyone wishing to record must contact the Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

Yours sincerely

Catherne Simpson

Catherine Simpson

Clerk of the Council

**AGENDA**

1. Chairman’s welcome and recording declaration
2. To receive apologies and approve reasons for absence.
3. To resolve that the meeting is temporarily suspended for up to 15 minutes to allow for a period of Public Participation during which **members of the public may address the Council on any matter affecting the parish. (Open Forum). Please note that this is not a period for discussion.**
4. Declarations of Interest:
5. To record declarations of Pecuniary/non-pecuniary interests by any member of the Council in respect of the agenda items listed below. Members declaring interests should identify the agenda item and type of interest being declared.
6. To note dispensations given to any member of the Council in respect of the agenda items listed below:
7. To resolve the adoption of the following minutes as a true record:

Ordinary meeting 27th March 2025

1. To receive reports on any matters arising from the minutes of the above meetings not covered elsewhere on the agenda.
2. Ward Councillor update: to receive an update on current, relevant ERYC issues.
3. Finance:
   * 1. To approve the payments as listed in Schedule 2 and also Schedule 1 as below:

|  |  |  |
| --- | --- | --- |
| Kaye Middleton | £126.00 | Payroll services |
| ERNLLCA | £193.01 | Subscription |
| Richard Dixon (IA) | £460.00 | Internal audit |

* + 1. To approve the accounts to the end of March and sign the bank reconciliation.
    2. To resolve that due to its income & expenditure falling below £25,000 and having met the required criteria, Londesborough Parish Council be exempt from external audit.
    3. To receive and review the internal audit report
    4. To approve the Annual Governance Statement
    5. To approve the Accounting Statements

1. **Environmental and Community Matters – to receive reports in respect of the following:**
2. Maintenance: to note any issues.
3. Highways (including maintenance, Street Scene and traffic problems): to note any issues:

To discuss Intake Hill

1. Administration: to review the following policies and procedures:
2. Scheme of Publication
3. General Risk Assessment
4. Management Risk Assessment
5. Website & email: to review the Clerk’s report on the proposal to move to a .go.uk domain & resolve or otherwise to proceed to the quotation stage.
6. To note correspondence for information purposes only.
7. Councillors Exchange and Agenda items for next meeting.
8. To note that the next meeting of the Parish Council will be held on Thursday 24th July 2025.